



Retail Dealer Selection Process-Application Form

TSA Dealership

(Please insert all the details required on the application form-incomplete/missing information would lead to immediate discarding of the application)

PERSONAL DETAILS

Applicant
Surname:

First Name:

Address

Physical Address (Residential):

Postal Address:

Code:

Contact Details

Telephone Number (home):

Telephone Number (work):

Cellular Number:

Fax Number:

Email address:



Identity Number : (attach certified copy to application form)

Date of Birth:

Nationality:

Are you prepared to accept long and irregular working hours?

Do you have the support of your immediate family?

EDUCATION AND QUALIFICATIONS

Secondary School

Name:

Date attended:

University/College

Name:

Date attended:

Qualifications/Degree achieved:

Other Academic Qualifications

Name of Institution:

Course Name:

Achievement :

Professional Qualification:



EMPLOYMENT/WORK HISTORY

Current Employer

(If self-employed, please describe the nature of business in detail):

Name:

Address:

Position/Title:

Date Commenced:

Main responsibilities:

Current Salary (per annum):

Annual bonus:

Pension benefit:

Annual days leave:



Other company benefits:

PREVIOUS EMPLOYMENT (Most recent first-cover only last 15 years)

Employer's Name:
Address:
Position/Title:
Date Commenced:
Date resigned:
Main Responsibilities:

EMPLOYMENT/WORK HISTORY (continue)

Have you ever owned or worked in a business similar to the proposed franchises apart from any information given above? Yes/No If yes, please give details. Furnish details any other relevant experience.



Have you had experience in the following areas? (Indicate your response by ticking the correct box)

Handling Cash	Yes	No
Staff management and Recruitment	Yes	No
Analysing Cash flows	Yes	No
Stock Control	Yes	No
Retail/Selling to the public	Yes	No
Working with Financial Statements	Yes	No
Working weekends	Yes	No

FINANCIAL INFORMATION

What are your prime business objectives for applying for this Service Station?

How much of your own capital do you intend to invest in the business?

How much capital will be borrowed?

From which source?

What annual income are you expecting to earn?

How many hours per day are you willing to spend at the service station?

Will you be involved in other business ventures?



If so, elaborate?

Should your application for a TSA Dealership is unsuccessful, what is your future plans?

Have you or you spouse been involved in bankruptcy and insolvency proceedings? If yes, give full details:

Have you or spouse ever had a judgement in respect of bad debt recorded against you? If yes, please provide full details:

BANKING DETAILS

Banking Details-Business:

Name of Banking Institution:

Address:

Type of account:

Branch code:

Account Number:

Banking Details Personal:

Name of Banking Institution:



Address:
Type of account:
Branch code:
Account number:

FINANCIAL INFORMATION

Present Income	Annually	Present Expenditure	Annually
Wage/Salary after tax	R	Monthly Bonds/Rent repayments	R
Bonus/Commission	R	Monthly Loan Repayments	R
Dividends	R	Other (Details)	R
Property Income	R		
Other Income (Details)	R		
TOTAL	R	TOTAL	R



FINANCIAL INFORMATION

Assets		Liabilities	
Cash in Bank	R	Overdraft	R
Shares/Investments	R	Total Creditors	R
Properties	R	Bond repayments	R
Motor Vehicles	R	Hire purchases, lease Repayments	R
Business value (If any)			
Other assets	R	Other Liabilities	R



Please provide details of a business/work reference
Name:
Job Title:
Company Name:
Address:
Contact Numbers:

General Information
Health
Are there any health issues/problems that may impact on your performance as a TSA Franchisee/Dealer?
If yes, please give details:

Drivers Licence
Do you hold a valid South African drivers licence? (Yes/No)
Code of licence (Please attach a certified copy to the application form)

Criminal Record
Have you or your spouse ever been convicted of anything other than minor traffic infringements (i.e. parking tickets or speeding offences)? If yes, please give full details:



Residence
Do you own or rent your current property?
Please give full details of agent or landlord (if you rent)
Name:
Address:
Contact numbers:

Which service station opportunity are you applying for? (If applicable)
New: Yes/No
Name of service station:
Existing: Yes/No
Name of existing service station:
Pre-approved Applicant Pool: Yes/No



Signature
I understand that the purpose of this application is for information purposes only. It is not a guarantee that I will be appointed at a service station. It is in no way binding upon TSA (the Franchisor) or me the (potential Franchisee). I understand and grant TSA permission to contact my previous employers, references to verify my credit and criminal records. I certify that all the information given above is correct
Full Names and Surnames of Applicants:
Signature/s of Applicants:
Date:

If you are applying for an existing or new service station opportunity, your application form must be accompanied by a comprehensive business plan for the service station your are applying for.

The application form and business plan must be submitted to: -

**The Dealer Profile Manager
Total South Africa (Pty) Ltd
P O Box 5417
Cresta
2118**